## CDBURNERXP INSTRUCTIONS

## **STEP 1** DOUBLE CLICK THE ICON ON THE SCREEN "DATA DISK" SHOULD BE HIGHLIGHTED ----- CLICK OK

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## FOUR BOXES 1, 2, 3 AND 4

STEP 2 FIND THE FOLDER THAT YOU WANT IN <u>BOX 1</u> AND CLICK IT THE CONTENTS OF THE FOLDER WILL SHOW IN <u>BOX 2</u> (RIGHT SIDE). IF THIS IS CORRECT CONTINUE TO STEP 3 IF NOT GO BACK TO THE LIST IN BOX 1 AND FIND THE CORRECT FOLDER

**STEP 3** CLICK IN <u>BOX 2</u> ON A BLANK AREA ONCE, THE HOLD THE CONTROL KEY DOWN (ON KEYBOAR) AND HIT THE LETTER A (WHICH THE CONTROL KEY IS STILL DOWN. THIS SHOULD HIGHLIGHT ALL THE FILES IN BOX 2.

**STEP 4** PUT YOUR CURSOR ON ANY HIGHLIGHTED FILE HOLD THE LEFT BUTTON DOWN AND KEEP IT DOWN, WHILE IT IS STILL DOWN, DRAG THE CURSOR TO <u>BOX 4</u> AND LET GO THE BUTTON – ALL THE FILEST SHOULD BE NOW IN BOX 4 ALSO. IF NOT REPEAT THE STEP 4.

NOTE RED 5 THIS LINE SHOWS HOW MUCH YOU ARE COPYING, IF IT GOES ALL THE WAY TO THE END OF THE LINE THEN YOU ARE ADDING TOO MUCH.

**STEP 5** CLICK THE BURN ICON IN THE MIDDLE OF THE SCREEN, THEN A WINDOW WILL COME UP, CLICK FINALIZE DISK.

ALL DONE – WAIT FOR THE DISK DRAWER TO OPEN, TAKE OUT DISK, CLOSE, DO NOT

SAVE EVERYTHING ON THE SCREEN. IT SHOULD BE DONE, PUT THE DISK IN TO TEST.